### Archives and Libraries at the Museum of Flight

by
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An Internship
Approved by the Department of Museum Studies

Kenneth Hafertepe, Ph.D., Chairperson

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of

Master of Arts

Approved by the Internship Chairperson

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### Abstract

Archives and Libraries: At The Museum of Flight

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Advisor: Dr. Julie Holcomb

My internship focused on managing materials in both the library and the archive at The Museum of Flight. The library received a grant to process the manual collection and input data into their MARC database. I cleaned, rehoused, cataloged and organized hundreds of manuals. In the archive I began the process of properly archiving the G. Harry Stine collection. I roughly organized the materials and created an accurate inventory. Then I came up with a plan for how the collection would be processed and created an itinerary for how the materials would be organized going forward.

# ARCHIVES AND LIBRARIES

At The Museum of Flight



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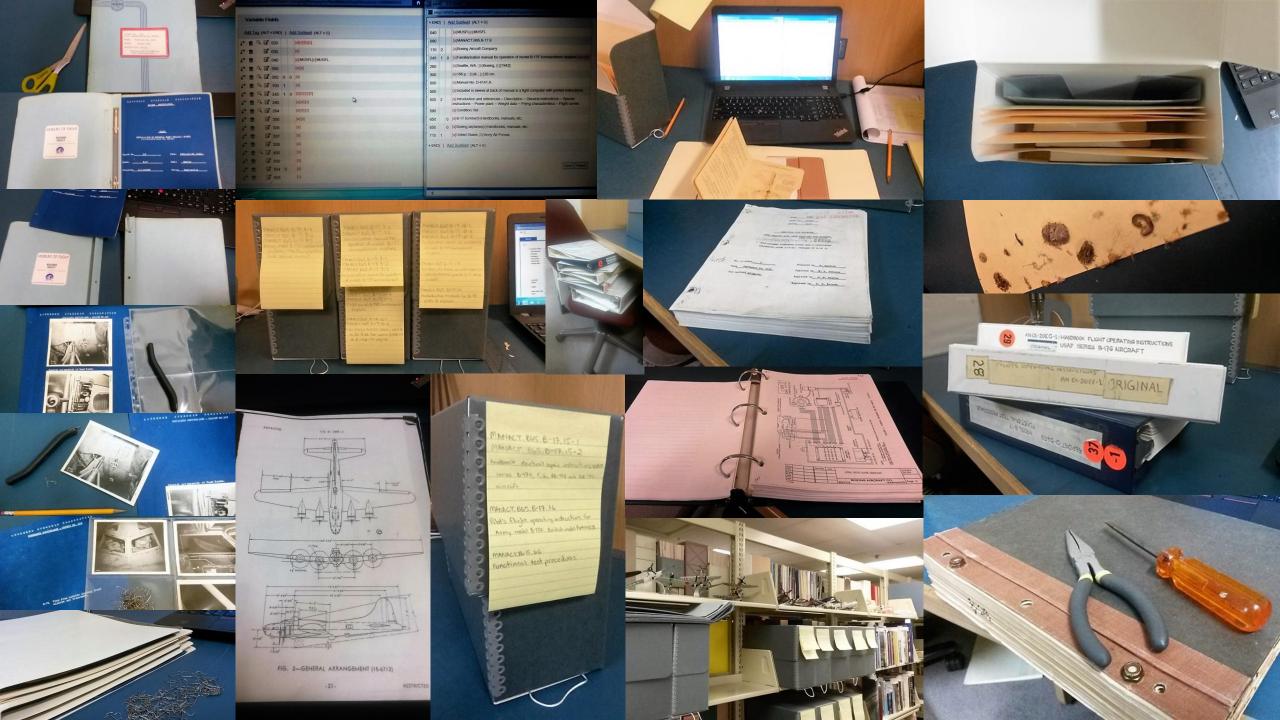
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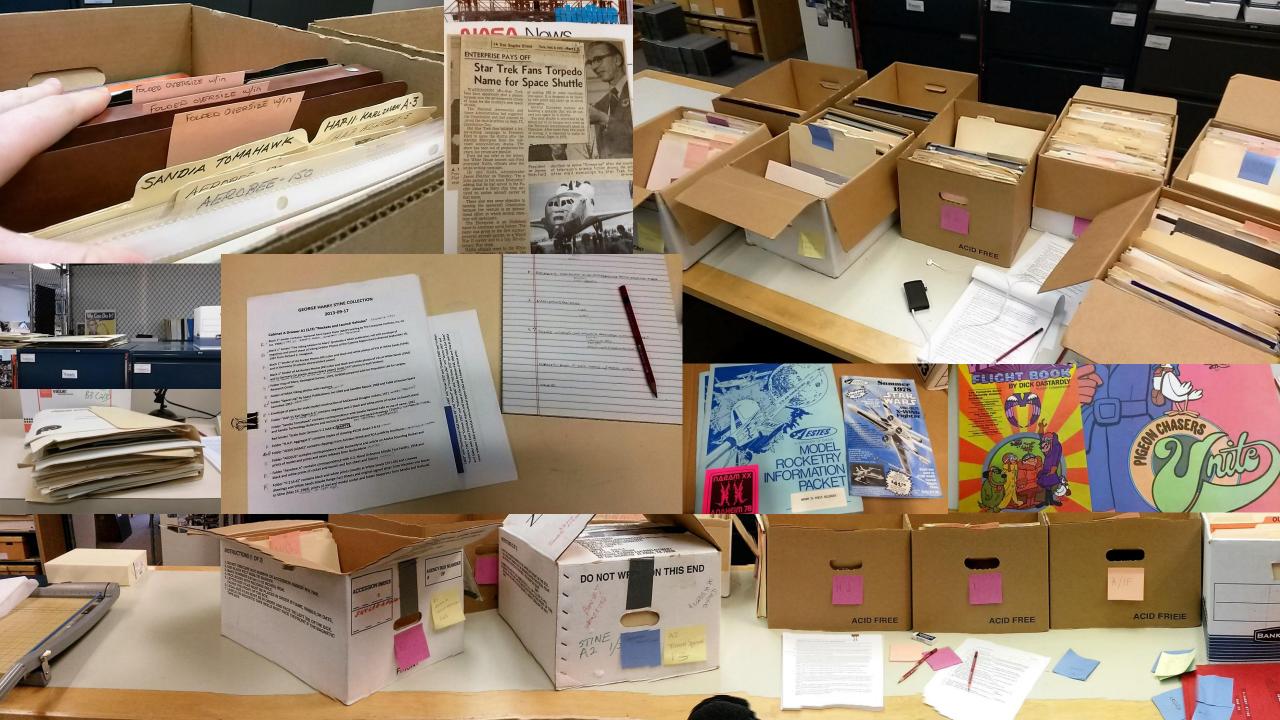
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# ARCHIVE





# DUTIES AS ASSIGNED NEXT GIANT LEAP

